BABEȘ-BOLYAI UNIVERSITY
Studia UBB – Philosophia Series

SIMILARITY ANALYSIS PROCEDURE FOR TEXTS SUBMITTED FOR PUBLICATION

This document, in accordance with the [Decision CA 82/4.01.2022](#), the annexes thereto, the [Senate Decision no. 119/23.09.2021](#) and the [Decision CA 15823/14.11.2022](#), describes the procedure whereby members of the *Editorial Office* of *Studia UBB, Philosophia Series,* perform a thorough similarity analysis on texts submitted for publication. This procedure also establishes a set of rules and terms of use for the *TurnItIn* platform that helps identify similarities in the texts in question, in order to avoid and prevent the phenomenon of plagiarism.

The *Editorial Office* of *Studia UBB, Philosophia Series* is in charge with drafting the *Similarity Report*, in accordance with the following procedure:

1. The editorial secretary, the editor-in-chief or the volume/issue coordinator uploads the text submitted for publication into the specialized text analysis software provided by Babeș-Bolyai University, within 30 days of receipt.

2. After the *Similarity Report* is being generated by the *TurnItIn* software, the editor-in-chief assesses the results and, where appropriate and needed, the volume/issue coordinator can provide pertinent feedback.

3. The editorial secretary keeps a record of the texts that have been uploaded in the *TurnItIn* text analysis software, as well as of the similarity reports generated by the system. They will also ensure the electronic archiving of said documents by using the infrastructure and facilities set up and made available by the University for such purposes.

4. The *Similarity Report* consists in a list of documents that have been identified as potential sources for certain parts of the text subject to examination, and one or more similarity score ranges.

6. Given the specificity of our domain, *Philosophy*, the *Editorial Office* of *Studia UBB, Philosophia* Series, establishes an alert threshold of 5% for similarity scores. In our opinion, exceeding this threshold does not automatically indicate unauthorised use or plagiarism.

7. In this context, the analysis of domain-specific texts will focus on the following aspects:

- whether the paper contains large parts of text that have been identified by *TurnItIn* as similarities;
- whether there are too many occurrences of content that might potentially be taken over from a single source;

- whether the paper contains drafting issues that might indicate the use of multiple unauthorised and unacknowledged parts of texts, which can be considered plagiarism.

8. After having examined the *Similarity Report*, the editor-in-chief and, if needed, the volume/issue coordinator will complete the *Resolution on Unauthorised Use of Content*. The editor-in-chief will refuse to publish any paper submitted for publication if the *Similarity Report* produced for said paper reveals the following:

- there are multiple occurrences of unauthorised and unacknowledged content that have been identified by the system, therefore being considered unjustified and hence plagiarism;

- the paper shows intentional changes of the original text, which suggests an attempt at dissimulating the use of unauthorised and unacknowledged content.

9. In cases where the referees and/or the members of the *Editorial Office* choose to make recommendations and suggestions that may lead to the amending of said paper, the entire similarity analysis procedure may be resumed and the paper shall be resubmitted, taking into full consideration the suggestions given to the author. If the author considers resubmitting their paper, it will be uploaded into *TurnItIn* and the procedure starts again.

Editor-in-Chief,

Prof. univ. dr. habil. Ion Copoeru